



University of
Reading

Bulletin

Fortnightly news for staff 24 May 2007 465



The pursuit of happiness
Leading thinkers explore our choices



Front cover: The cover image shows detail of the 2007 Town Hall Lecture series poster. See page 3

The *Bulletin* can be found online at www.reading.ac.uk/bulletin where you can read a pdf of this issue and access archived issues of past *Bulletins* and Campus Authors.

The *Bulletin* is published in-house fortnightly during term time. Items are welcomed from every member of the University and should be sent, marked 'Bulletin', to

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Please note that we reserve the right to edit items and not all material may be used. Free small ads from University members will be included if space permits.

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IN THE NEWS: As a world-renowned research and teaching institution, the University of Reading is rarely out of the local, national and international media. This is a selection of media appearances by members of the University and press cutting summaries which highlight the important work being done by the staff and students of the University. View all 'In the news' items at www.reading.ac.uk/about/about-readinginthenews2007.asp

5 April, Horticulture Week
Richard Crane, Senior Investigation Officer in the Agriculture and Food Investigation Team of the School of Agriculture, Policy and Development gave expert opinion on the growth of UK strawberry production following the adoption of new technologies such as large scale polythene tunnels.

10 April, Reading Evening Post
Two top names in the chemical industry to speak at a free conference at the University during May.

12 April, Horticulture Week
A new study prepared by the University of Reading shows growers are having to specialise if they want to stay in business.

15 April, New York Times (USA)
A report on a conference organised by **Shaun Horan** (Director of Development and External Affairs) along with Directors from Birmingham and Bristol, giving development officers from British universities an opportunity to practice their fund-raising appeal skills.

16 April, Reading Evening Post
The prestigious South East Industrial Archaeology Conference taking place at the University in April.

18 April, Reading Evening Post
The University's Ure Museum recently hosted a hugely successful 'Egyptian day' for children.

21 April, Pharmaceutical Journal
A progress report on the recent introduction of medicines use reviews. With expert comment from **Dr Angela Alexander** (Pharmacy).

21 April, International Herald Tribune
Shaun Horan (Director of Development and External Affairs) makes it into the newspaper's quotes of the week section with his comments on fund-raising in Britain.

23 April, New Statesman
Why don't the public believe the liberal elite and political classes on the threat of global warming? **Professor Brian Hoskins** (Meteorology) suggests what might have to happen before people make the connection.

29 April, National Geographic
Professor Kevin Warwick (Systems Engineering) appeared on the National Geographic Channel discussing the implant he had put into his arm with the aim of becoming a cyborg.

24 April, BBC Radio 5 Live
Professor Kevin Warwick (Cybernetics) appeared on *More4* and then *BBC 5Live* to discuss the ethics of robots.

1 May, BBC History Magazine
Reading archaeologists are revealing that a major Roman imperial building at the Silchester excavation, was systematically destroyed almost certainly as an act of vandalism.

Senior diplomat visits

Hans Henning Blomeyer-Bartenstein, Deputy Ambassador and Minister Plenipotentiary at the German Embassy, visited the School of Languages and European Studies in March.



Herr Blomeyer-Bartenstein (on the left of the photo) with Dr Peter Barker from the Department of German Studies, who organised the visit.

In a wide-ranging talk and question and answer session attended by over 70 people, Herr Blomeyer-Bartenstein discussed the challenges and opportunities facing Germany during its current Presidency of the European Union. He emphasised Germany's commitment to the European ideal, not of a "federal super-state" but of a community of nations, and he underlined the need for radical changes in the enlarged European Union's decision-making processes. Several members of the Reading-Düsseldorf association were present at the talk and Herr Blomeyer-

Bartenstein expressed his gratitude and the gratitude of all at the Embassy for the work of such associations, which contribute on a very personal level to the development of friendly contacts between nations. The Minister presented the chair of the association with an EU tie devised for the German presidency. After the talk the Vice-Chancellor of the University, Professor Gordon Marshall, was also presented with an EU tie at a dinner in honour of the Minister's visit.

2007 Town Hall Lectures

This year's Reading Town Hall Lecture Series is entitled *In Pursuit of Happiness*.

Some of the country's foremost thinkers raise questions about the nature of happiness and will offer some answers in five fascinating talks organised by the University's School of Continuing Education.

The series was launched on 23 April by one of Britain's most distinguished and admired philosophers, Sir Anthony Kenny, with *The Philosophy of Happiness*.

The second lecture of the series on 30 April, *Finding Happiness*, provided the chance to hear Fr Christopher Jamison, the Abbot of Worth, who starred in last year's surprise hit BBC programme *The Monastery*.

The series continues with *Happiness and the Good* on 14 May given by A C Grayling, Professor of Philosophy at Birkbeck College, University of London.

John Cottingham, Professor of Philosophy at Reading will give the penultimate lecture, *Happiness and the Meaning of Life* on 21 May.

Richard Schoch, Professor of History of Culture at Queen Mary, University of London ends this compelling series with *The Secrets of Happiness* on 4 June.

"We are once again extremely fortunate to have speakers of this calibre," said Debbie Doyle, from the School of Continuing Education, "These lectures offer a fantastic opportunity for the public to be informed and entertained and are always presented in an engaging and accessible manner. I'm sure people will gain much insight from this particular series."

Lectures begin at 7.30pm. Individual lecture tickets (at £9 each) may be booked in advance through the Hexagon Box



Office by calling 0118 960 6060 and will also be available at the door on the night.

For further information, contact the University's School of Continuing Education on 0118 378 8347 or continuing-education@reading.ac.uk

Sainfoin re-discovered

The University's School of Agriculture, Policy and Development is to investigate how feeding an ancient food to livestock could be of huge benefit to the environment.

Ruminants, especially dairy cows, are major contributors to environmental pollution, but by eating sainfoin, an almost forgotten traditional fodder legume, the animals' polluting emissions could be cut significantly.

Dr Irene Mueller-Harvey, who is leading the project at Reading, said: "Ruminants utilise sainfoin protein very efficiently. They also make better use of the energy in sainfoin compared to grass of equal metabolisable energy content. This is important because more efficient nutrient utilisation of protein and energy leads to less environmental pollution in terms of nitrogen and methane emissions."

Sainfoin was widely grown in Europe before the use of commercial fertilisers and synthetic veterinary drugs, and has a very high voluntary intake by cattle, sheep and horses. It is thought that the unique nutritional, environmental and veterinary properties of sainfoin are governed by the presence of tannins, which are natural products that occur only in a few fodder legumes.

The English term sainfoin is derived from the French 'sain foin', which means 'healthy hay'. Research also suggests that the sainfoin tannins achieve good anti-parasitic effects. This could explain why it is such a good fodder for young livestock such as lambs and calves.

As sainfoin contains nutrients that are used more efficiently, and natural compounds such as tannins that act against parasites, it is a fodder legume that is ideal for sustainable livestock farming systems.

The research, in collaboration with other EU and Armenian colleagues, is part of a new Marie Curie research training network called 'HealthyHay', to investigate the benefits of feeding sainfoin to livestock.



Research at Westminster

Dr Paul Williams, NERC Research Fellow in the Department of Meteorology was recently invited to present his research to MPs at a House of Commons Reception for Britain's Top Early-Stage Researchers.

Paul's poster, *A new feedback on climate change from the hydrological cycle* was amongst the panorama of high quality and ground-breaking UK research on

display at the reception on 19 March. 2007 is the ninth year for this highly successful and popular annual initiative where Britain's researchers present posters at Westminster on 'frontier' science, engineering, medicine and technology research and compete for prestigious national medals, awards and prizes.



Dr Paul Williams (right) discussing his research with Professor David Cope, Director of the Parliamentary Office of Science and Technology.

New vacancies

Can you spare half an hour to find out about local voluntary activities that might take up just an hour or two a month of your time? A free, no strings, on-site service is at your disposal.

The University's Employee Volunteering Project (HEACF funded) assists University staff who would like to know more about local opportunities.

One new vacancy is for two trustees for the campus-based charity Deaf@x. They are particularly interested in potential trustees from black and minority ethnic communities and the deaf community but welcome interest from everyone who can think strategically, be proactive, and can spare half a day a month. Please contact Clare Bonney (see below) for further details.

Clare Bonney said: "There are hundreds of other charities in the Reading area that would welcome your help and there is plenty of choice, from Board level work to out-of-hours work with children, for example, or conservation tasks at weekends, sponsored walks, or helping people who are elderly or disabled with their pets (grooming, feeding, dog walking).

Clare will meet with any member of staff for an advisory session, which takes about half an hour. Any member of staff can use this service, and there is no obligation to commit to starting voluntary work.

Clare uses a comprehensive database of local volunteering opportunities (around 400 in all) to help advise interested staff.

Please contact Clare to arrange an appointment on email: clare@volaction.demon.co.uk

New general volunteering vacancies in the Reading area are posted each week on the Reading Voluntary Action website: www.r-v-a.org

Photo courtesy of Frank Dumbleton and SET for BRITAIN.

Economics of energy

Chevening Fellowship Programme – second year of success

The Centre for Euro-Asian Studies has successfully completed the second year of the Chevening Fellowship Programme, *Economics of Energy* which took place at the University over the last three months. Director of the programme, Dr Yelena Kalyuzhnova said: "We in the Centre for Euro-Asian Studies are blessed with unique relations with the industry. The simple secret of success of the

Chevening Fellowship in Reading is a blend of the professionalism and academic expertise of the Centre with the unique contributions from companies like Shell, Foster Wheeler and Burren Energy. Their contribution to this project was an invaluable asset to the programme. It was a pleasure to work with them this year and we look forward to our continued working relations in the future".

Thirteen representatives from Angola, Azerbaijan, China, Canada, Egypt, Kazakhstan, Turkey, Mexico, the Philippines, South Korea and Venezuela commented on the professionalism of the Centre, the invaluable network and the ability to create a 'deep, interesting and useful' programme for the high calibre professionals in an area of economics of energy.



2007 Chevening Fellows at the farewell ceremony with the members of the Centre for Euro-Asian Studies

Discovering the Science of Slime

Almost 50 children learnt how to make their own rubber ball and how to create the slimiest slime at Wokingham and Winnersh libraries during their Easter Holidays, thanks to a Public Awareness of Science Grant from EPSRC to Averil Macdonald in the Department of Physics.

The day began with demonstrations of 'things that don't do what you expect' such as liquid that can be cut with scissors. Children then began their own experiment adding lemon juice to rubber latex to cross-link rubber latex to make it solid. Each participant then made their own ball - some rounder than others!

Each child proudly took home a bag of green slime with warnings not to feed it to the cat or rub it into the furniture.



Children enjoying a 'hands-on' science session by the University's Averil Macdonald who was named as one of the UK's top women scientists in March 2007

Beyond Death Row

Exonerated prisoner speaks at the University

On 9 March 2007, Reading University Amnesty International Group, in collaboration with the University Chaplaincy, hosted another in its annual series of Human Rights lectures.

This year the speaker was Nick Yarris, who was on Death Row in the US for 22 years before finally being exonerated and released, an innocent man, in January 2004. His experiences of the US justice system and the practical side of the Death Penalty made a fascinating

tale. Over 350 people attended the lecture in the Palmer Theatre. Nick now works for the charity REPRIEVE which defends and works with those awaiting the Death Penalty around the world, and strives to bring about a situation like that in the UK where this practice has been abandoned. To find out more about the Reading University Amnesty International Group, contact Dr Sean O'Leary in the Department of Physics: s.v.oleary@reading.ac.uk



Nick Yarris (centre) with Sean O'Leary and Mark Laynesmith (University's Anglican Chaplain)

International success

The University of Reading has played a leading role in international business (IB) studies for the last 40 years.

Over this period, international business as a discipline has evolved quite considerably, simultaneously becoming more specialised and more cross-disciplinary. The University of Reading has been at the central hub for research and teaching in this area, and has also played a significant role in advising policy makers and governments in Europe and elsewhere.

To celebrate Reading's role in IB scholarship and to mark the launch of the Centre for International Business and Strategy (CIBS), a two day conference entitled, *Four decades of International Business at Reading: Looking to the future* was held at the Palmer Building on 16 and 17 April.

Over 150 delegates and invited speakers attended this important conference, with participants from as far afield as Brazil, Australia, India, Malaysia, Canada,



the US, Turkey and Israel, as well as representatives and advisors to many international organizations such as UNCTAD, ILO, the European Commission and the World Bank.

The conference was organized around four debates to highlight the current issues that managers of multinational corporations, governments and international organizations must deal with in a rapidly globalizing world.

Apart from inaugurating the establishment of CIBS – directed by Professor Rajneesh Narula – the

conference also hosted a dinner in honour of John Dunning's 80th birthday. Professor Dunning – a Professor Emeritus at the Business School – was the Head of the Economics Department from its founding in 1964 until his retirement in 1986, and has been instrumental in the creation of International Business as a formal discipline. He continues to maintain a busy schedule of lectures around the world, and acts as a consultant and advisor a number of international agencies and governments. He remains the most cited author in the field.

Talks by the Vice-Chancellor to all staff

The Vice-Chancellor, Professor Gordon Marshall will be giving a talk to staff on the topic of *The shape (and cost) of things to come...*

All members of staff are warmly invited to attend on the occasion that is most convenient for them. There will be an opportunity for questions after the talk.

The Vice-Chancellor will give his talk at the following venues and times:

- 11am-12noon Monday, 14 May Myra McCulloch LT, Bulmershe Court
- 3-4pm Tuesday, 15 May Madejski LT, Earley Gate
- 11am-12noon Wednesday, 16 May URS Large LT, Whiteknights

RUSU launches SSHH

Reading University Students Union (RUSU) has launched a campaign to highlight the problems of noise within the local area as part of its ongoing commitment to community relations.

The *Silent Students, Happy Homes* (SSHH) campaign uses a range of media to promote the message of responsibility such as posters, door hangers, badges and T-shirts and signs in the Students' Union venues to reinforce this message

over the coming weeks.

As Nick Smith, VP Welfare explained:

“This is a real commitment from students that they want a positive community where everyone can work, socialise and live together. This is part of a cultural change and will take some time, but also it occasionally means reminding students of their impact and just saying SSHH.”



Student news

Congratulations to Dave Lewis, President of the Students' Union, who was elected NUS National Treasurer at the recent NUS Annual Conference.

NUS Annual Conference brings together representatives from every affiliated Students' Union in the country. Elections took place for the officers who will lead the NUS over the next year.

Speaking in front of over 1,000 delegates, Dave stood as an independent, successfully fighting off two challengers.

“It's a fantastic opportunity for me, balancing the needs of over 600 Students' Unions and representing 5.2million students in both Higher and Further Education. It is a time for reform, a time for change and a time to recognise that effective Students' Unions support a national union focused on the quality of its outputs,” said Dave.

Dave will take up the role from July, and will be based at NUS HQ in Camden, London.

Childcare voucher scheme

Virtualvouchers enables employees with children in registered childcare to purchase, via a salary sacrifice agreement, childcare vouchers of up to £55 per week (£243 per calendar month) without paying tax or national insurance contributions on this sum.

A decision to participate in the scheme should be carefully considered by staff in the light of your individual circumstances. Further information and guidance is available on the Human Resources website.

Virtualvouchers can be used for registered or approved childcare provision including childminders, after school

SMALL ADS

For Sale

Fiat Punto 1.2 under 3 years old (First MOT October 07) Silver, 5 door, full service history from Reg Vardy. Excellent reliable car, thrifty on petrol consumption. £4,500, Phone 0118 378 8309 or 0770 339 5665

Spacious, two-bed penthouse apartment in Grade II listed building with original features and views over Palmer Park, east Reading. Extensive loft area, residents' parking and attractive communal gardens. Guide price £225,000. Email: lfs01ju@reading.ac.uk or ring 0118 926 9498 for further details and a full colour brochure.

Bicycle tag-along suitable for child up to 6-7 years. Barely used and in excellent condition, complete with all fittings and warning flag. Cost £60. Further details from j.westwell@sgm.ac.uk or 0118 9265978

Free

Frigidaire Spin Dryer in excellent working order. Ideal for washing by hand or as a back up if your washing machine fails you. Contact: b.h.mathers@reading.ac.uk or 0118 975 2091

Holiday Lets

Languedoc, charming beamed village house in pedestrian area of friendly village, available for rent most dates including Easter and Summer vacations. Sleeps 5 in 3 bedrooms. No garden but spacious roof terrace. From £160 per week. Contact Christine Locke on christine@locke.gotadsl.co.uk or 01442-877326

North West Sicily, 2 self-catered villas in small sunny coastal village. Sleeps up to 9 people. 5 mins walk to beach/sea and close to cultural sites. Price from £185 per week/£60 per person per week. Contact: francogenna@hotmail.com 07980 575998; 0118 9502429; 0208 5630658

clubs, nannies, holiday playschemes as well as day nurseries.

If you would like to find out more about *virtualvouchers* please come along to a presentation on Tuesday 15 May, 4.15pm to 4.45pm, Agriculture Building, Room 1L14, Earley Gate. Please note the slight change to the start time as indicated in the last *Bulletin*.

For more information about the scheme and to obtain an application form please contact *virtualvouchers* on 08000 326 777 or log on to virtual-vouchers.com Further information can also be found on the Human Resources website.

Nominations for Honorary Degrees

The Joint Standing Committee of the Council and Senate on Honorary Degrees invites members of the University, or those associated with it, to submit nominations for recipients of Honorary Degrees.

Nominations should take the form of a single side which seeks to articulate:

- the eminence of the individual being proposed in his or her chosen field;
- the particular relevance of that eminence to this University; and
- the timeliness of the proposal,
- and be accompanied by an outline CV or *Who's Who* entry of the nominee.

Nominations should be sent, in confidence, to Keith Hodgson, Director of Academic Services, so as to reach him no later than 23 May 2007.

New extension

The new Business School and ICMA Centre extension is the University's largest construction project to date and will be on-going until Spring 2009.

The new replacement car park to the north of ICMA should now be open as car park 2 will be permanently closed. Access to ICMA will be maintained during construction as demolition of the old Language Resource Centre takes place. For updates on this and other projects see <http://www.fmd.rdg.ac.uk/project/projects.asp>

Staff Survey 2007

Between October 2003 and January 2004 a staff opinion survey was conducted to find out what you think about working at the University.

A summary of the findings was sent to all staff in 2004 and a newsletter was sent out in 2005 outlining the actions and initiatives generated. It was always our intention to repeat this exercise, and we feel that now is an appropriate time to seek your views again.

We are encouraging every member of staff to participate – the survey should take around 20 minutes to complete and you will be able to do this in work time. The survey is completely anonymous and confidential. We are working with Capita People Development Survey Unit, a leading consultancy organisation with significant experience of conducting surveys with other universities. Completed questionnaires will be returned directly to Capita, who will analyse the results. This means that no one in the University will see your responses. The survey is being conducted and the data analysed in accordance with the Data Protection Act and the Market Research Society's Code of Conduct.

The questionnaire will be very similar to the one used previously, in order that we can compare results and see where things have changed or improved.

The survey questionnaire will be distributed in June, along with a reply-paid envelope. All staff will be informed of the results and key issues during the Autumn Term.

Please take the opportunity to tell us what you think by completing the questionnaire, as we value your opinions. You will also have an opportunity to enter a draw to win £100 in John Lewis vouchers if you return your completed questionnaire.

Human Resources

The diary is compiled from events posted on the Events page of the University website. For fuller details and to post your own events please see <http://www.reading.ac.uk/events>

Monday 14 May

Vice-Chancellor's talk to staff, *The shape (and cost) of things to come...*, Myra McCulloch LT, Bulmershe Court, 11am

The Town Hall Lecture *The pursuit of happiness*, *Happiness and the good*, **Professor A C Grayling**, The Town Hall, Reading, 7.30pm, further information: 0118 378 5383 continuing-education@reading.ac.uk

For other events today, please see *Bulletin 464* or website

Tuesday 15 May

Vice-Chancellor's talk to staff, *The shape (and cost) of things to come...*, Madejski LT, Earley Gate, 3pm

For other events today, please see *Bulletin 464* or website

Wednesday 16 May

Vice-Chancellor's talk to staff, *The shape (and cost) of things to come...*, URS Large LT, 11am

MERL Lunchtime Network, *Virtual Objects: Archaeological collections, 3-D imaging and computer interactives*, Museum of English Rural Life, 1pm

ICMA Centre research seminar, *Mutual Fund Performance: skill or luck?*, **Dirk Nitzsche** (City) G03/04 ICMA Centre, 4.30pm

For other events today, please see *Bulletin 464* or website

Thursday 17 May

Meet the Branding team, *help and advice*, HumSS Foyer, 12.45pm

Classics seminar, *How the Ethiopian Changed His Skin*, **Daniel L. Seldon**, (University of California, Santa Cruz), 301 HumSS, 4pm

Psychology seminar, *Large-scale spatial cognition: typical and atypical perspectives*, **Alastair Smith** (Bristol), GS05 Psychology, 4pm

SCR event, *The Husband Defeated* by Jean-Baptiste Molière, Cost: £6 Progress Theatre, 7.45pm, Bookings confirmed with payment via SCR office, 5097, j.a.carter@reading.ac.uk

Friday 18 May

Applied Mathematics & Numerical Analysis seminar, *A boundary integral equation method for a boundary value problem arising in water wave problems*, **Mark Preston** (Reading), 113 Mathematics, 3pm

Saturday 19 May

Museums at Night at MERL, *Film: Night at the Museum and torchlight tour*, Museum of English Rural Life, 7.30pm

Monday 21 May

The Town Hall Lecture, *The pursuit of happiness*, *Happiness and the meaning of life*, **Professor John Cottingham**, The Town Hall, Reading, 7.30pm, further information: 0118 378 5383 or email-continuing-education@reading.ac.uk

Tuesday 22 May

Music@Reading lunchtime concert, Van Emden Theatre, HumSS, 1.10pm

Wednesday 23 May

Classics Seminar, *Alciphron's Attic Idylls: reading pastoral in the Second Sophistic*, 301 HumSS, 4pm

ICMA Centre research seminar, *Intraday portfolio return autocorrelation dynamics*, **Ryan Davies** (Babson College, USA) G03/04 ICMA Centre, 4.30pm

Thursday 24 May

History colloquium, *Colloquium for Ralph Houlbrooke*, an informal colloquium to celebrate the career at Reading of Professor Ralph Houlbrooke who retired at the end of the last academic year, Old Whiteknights House, 9.30am

Meet the Branding team, *help and advice*, HumSS Foyer, 12.45pm

Psychology seminar, *Flying too close to the sun? A cognitive approach to understanding and treating bipolar disorder*, **Warren Marshall** (Manchester), GS05, Psychology Building, 4pm

Friday 25 May

Applied Mathematics & Numerical Analysis seminar, *Effective behaviour of thermoelastic and prestressed composite media*, **William Parnell** (Manchester), 113 Mathematics, 3pm

SCR event, *Gypsy Jazz Night* with Mito Loeffler & Fléco Lafertin, *Manouche Gypsies direct from Alsace* and *Ian Cruickshank's Gypsy Jazz*, Woodcote Village Hall, 8pm, £15, limited seating, bookings confirmed only with payment via SCR office, ext 5097

Wednesday 30 May

Meteorology lunchtime seminar, *Rainfall variability and daily rainfall extremes over southern Africa*, **Charlie Williams**, Sutcliff Lecture Theatre (GU01), 1pm

Classics lecture, *Power, Sex and Empire*, **Professor David Mattingly** (Leicester), 175 HumSS, 4pm

SCR Social Calendar

Thursday 17 May 7.45pm

The Husband Defeated by Molière Progress Theatre
This rumbustious farce proves Molière to be a master of the comedic genre. Take supper first then join us at this delightful small theatre close to the campus. Cost: £6. Bookings confirmed only with payment via SCR office, ext 5097.

Friday 25 May 8pm

Gypsy Jazz Night
Woodcote Village Hall (between Reading and Wallingford) with Mito Loeffler & Fléco Lafertin
Manouche Gypsies direct from Alsace and *Ian Cruickshank's Gypsy Jazz*
Highly recommended superb musical entertainment, plus ploughman's supper included. Bar available. Cost: £15. Limited seats. Bookings confirmed only with payment via SCR office, ext 5097.

READING FILM THEATRE

Palmer Theatre
Whiteknights



May starting at 8pm unless stated

15 Tues *Notes on a Scandal* (15)
17 Thur *After the Wedding* (15)
22 Tues *Inland Empire* (15) 7pm
24 Thur *Science of Sleep* (15)
29 Tues *Becoming Jane* (PG)
31 Thur *Orchestra Seats* (12A)

June starting at 8pm

5 Tues *Infamous* (15)
7 Thur *Little Children* (15)
12 Tues *A Prairie Home Companion* (PG) 7pm

Seats: £3.50 for members and £5 for non-members.
Further details: please phone 0118 378 7151. (or ext. 7151).

Centre for Staff Training & Development

Programme 15-25 May To book please email cstd@reading.ac.uk

15 May	9.30am-4pm	New Staff Induction
16 May	9.30am-12.30pm	Finding the Right Words: A Guide to Writing for University Publications and Websites
	9.30am-1.30pm	An Essential Guide to Teaching and Learning for New Academics
	12.45-1.25pm	Guides for Managers: Flexible Working, Health and Well Being
	2-5pm	Supervising Research Students
	2-5pm	Access Technology and Accessible Materials for Visually Impaired Students
7 May	9.30am-12.30pm	Master Class in Writing Research Proposals
	2.30-4.30pm	Purchasing in Practice
	4-4.30pm	Purchasing: Putting a Specification Together
18 May	9.30am-1.30pm	Introduction to Agresso Back Office
	10.30am to 12noon	Being the Internal Examiner for a PhD
	12.30-2pm	Induction for New Research Staff
21 May	10am to 12noon	Purchase to Pay Training
22 May	9.30am-3.30pm	Creating a Course in Blackboard
	9.30am-4pm	ILM Accredited Introductory Certificate in Management (Day 5)
23 May	9.30am-12.30pm	Intercultural Communication
	12.45-1.45pm	Student Support Update for Departmental Secretaries and Office Staff
	2-4pm	Higher Education in Context: Policies and Drivers
24 May	9.30am-5pm	How to Coach
25 May	10-11.30am	Seven Things that you May Not Know About the Planning Support Office
	12.15-1.50pm	Heads of School and Directorate Lunch and Meeting

For details of all these courses please see www.reading.ac.uk/cstd or ring ext. 7097