Library Services

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Aim to…

✓ be able to use the Departmental Library

✓ be aware of University Library facilities
Departmental Library

- for all members of the department

- Open  Mon. – Fri.  08:00 -18:00
- Librarian  Tues. & Fri.  08:30 -13:30

- Books, journals, theses, projects…
Books

- undergraduate to research level
- recommended reading
  - reading lists
    [www.met.reading.ac.uk/Library/reading_lists.htm](http://www.met.reading.ac.uk/Library/reading_lists.htm)
- 2, 7, 21 day loan. reference.
- sign out/renew/reserve = self service
- loan limit = 6 items
Other resources…

- **Journals** (periodicals, magazines…)
  - 20 core print journals + newsletters (ref. only!)
  - E-journals finder (main library web page)

- **Undergraduate projects**, theses & dissertations
Other facilities

- **Study area**
  - 2 PCs (+ 11 in 3L67 & printers, GL68)
  - wireless
  - notice boards: careers, study skills
Any rules?

be considerate!
University Library
www.reading.ac.uk/library

- Ground Floor
  - Issue & information desks
  - Self service machines
  - Catalogue (Enterprise)
  - Photocopiers
  - Course Collection

- First Floor
  - S@iL

- Second Floor
  - Books
  - Periodicals
  - Sciences information desk

- Judith Fox
  - j.a.fox@reading.ac.uk
Library skills sessions

- Term 1
  - Introduction to Dept. Library (Catherine)
  - University Library and *Enterprise* (Judith)

- Term 5
  - Electronic Information sources, search strategies, reference construction (Judith/Catherine)
Further help?

Any questions?