Library Services

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Aim to…

✓ be able to use the Departmental Library

✓ be aware of University Library facilities

✓ be aware of electronic information sources
Departmental Library
www.met.reading.ac.uk/Library

- for all members of the department

- Open Mon. – Fri. 08:00 -18:00
- Librarian Tues. & Fri. 08:30 -13:30

- Books, journals, theses, dissertations
Books

- undergraduate to research level
- recommended reading
  [www.met.reading.ac.uk/Library/reading_lists.html](http://www.met.reading.ac.uk/Library/reading_lists.html)
- library catalogue
  [http://www.met.reading.ac.uk/openbiblio/opac/](http://www.met.reading.ac.uk/openbiblio/opac/)
- 2, 7, 21 day loan. reference.
- sign out/renew/reserve = self service
  [http://www.met.reading.ac.uk/openbiblio/home/index.php](http://www.met.reading.ac.uk/openbiblio/home/index.php)
- loan limit = 6 items
Journals

- 20 core print journals + newsletters (reference only!)
- Back copies of over 100 journal titles in rolling stack
- online via:
  E-journals finder (main library web page)
Theses & dissertations

- **PhD theses**
  - 1970 onwards
  - Key from librarian
  - 21 day loan
  - Loan limit = 2

- **MSc dissertations**
  - 1967 onwards
  - Self issue
  - 21 day loan
  - Loan limit = 2
Not in stock?

- Reserve/recall
  - complete form (term time only)
- Inter-library loans
  - paper form from libraries
    - signature
    - voucher from departmental library
- Purchase suggestion
Other facilities

- **Study area**
  - 2 PCs (+ 11 in 3L67 & printers, GL68)
  - wireless
  - notice boards: careers, study skills
Any rules?

be considerate!
University Library
www.reading.ac.uk/library

- Ground Floor
  - Issue & information desks
  - Self service machines
  - Catalogue (Enterprise)
  - Course Collection
  - CaféLibro

- First Floor
  - S@iL

- Second Floor
  - Books
  - Journals (periodicals)
  - Sciences information desk
  - Photocopiers

- Judith Fox
  - j.a.fox@reading.ac.uk
  - Drop-in session
    Tuesdays 13:30-14:30
Electronic resources

● Of use to Meteorology students
  ● *Enterprise* – main library catalogue
  ● Web of Science
  ● GEOBASE
  ● ejournals
  ● Current awareness services
  ● Check out main library pages (e-resources section)

● All are web based
Library skills session

- Library training sessions – 5th November
  - Web of Science
  - GEOBASE
  - ejournals
  - current awareness services
  - referencing

- Accessing e-resources
  - Athens
  - off campus
• Further help?

• Any questions?